

# Troop Treasurer



## Summary

Utilize your money management skills to empower the next generation of leaders, all while spending quality time with your girl! Troop Treasurers play an essential role, ensuring that troop finances are managed appropriately so the troop runs smoothly and members receive a quality Girl Scout Leadership Experience. In addition to reporting on troop finances during troop meetings, you will work closely with Troop Co-Leaders and the Troop Cookie Volunteer to help girls build their entrepreneurial skills, set financial goals, and budget troop finances. The Troop Treasurer documents financial transactions and submits a troop financial report to Girl Scouts of Southwest Indiana (GSSI) by the established deadline.

## Appointment and Support

Troop Treasurers are appointed by Troop Co-Leaders or Girl Scouts of Southwest Indiana (GSSI) staff. To qualify, an adult (male or female) must register as a member, pass a background check, and agree to fulfill a one-year renewable term. Troop Treasurers work directly with Troop Co-Leaders and the Troop Cookie Volunteer to ensure accurate, efficient money management and adherence to financial policies and procedures. Additional support is provided by GSSI staff and experienced volunteers.

## Benefits

Develop and strengthen transferable skills like data management and financial planning. Expand your professional network by meeting other Girl Scouts and cultivating new relationships. Give back to the community while gaining volunteer service hours and recognition. Have fun and make the world a better place!

## Time Commitment

Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
*	*	*	*	**	**	**	***	**	**	*	*

\*\*\* = High Activity    \*\* = Medium Activity    \* = Low Activity

## Responsibilities

- Maintain troop financial records
- Deposit troop funds in a timely manner and pay all debts promptly
- Communicate with Troop Co-Leaders and the Troop Cookie Volunteer
- Involve all troop members in troop financial planning
- Collaborate with GSSI staff on best financial practices so the troop can become self-sustainable

## Core Competencies

- Money management
- Written communication skills
- Attention to detail
- Ability to meet deadlines and complete tasks in a timely manner
- Administrative and organizational skills
- Ability to use technology
- Integrity