

Safety Checklist



Checklist for Outings:

- Emergency Action Plan (Refer to the first section of Safety Activity Checkpoints for info)
- Annual permission forms & trip/event permission forms if required for the activity
- Troop Activity Roster
- First Aid Kit
- Cell phone & charger
- Address/directions to the nearest hospital or medical facility
- Phone numbers for the nearest:
 - Police Station: _____
 - Hospital: _____
 - Fire Station: _____

Support & Crisis Hotlines

- Child Abuse & Neglect Hotline: 800-800-5556
- Mental Health (Call/Text): 988 (Suicide & Crisis Lifeline – 24/7)
- Text Support: Text HOME to 741741 (Crisis Text Line – free, 24/7)
- Active Suicide Attempt: Call 911 or go to the nearest ER

Emergency Action Plan

- Call for appropriate help (911, police, fire or medical). Always notify police about motor vehicle accidents, serious accidents, or fatalities.
- Administer first aid.
- During business hours, Mon-Fri 9am-5pm CST, call 812-421-4970. After business hours, call 812-603-4737
- Move non-injured persons away from the scene as appropriate. Keep other girls safe and occupied.
- Assign a responsible adult to remain at the scene.
- Permit no one to disturb victim or surroundings until appropriate authority assumes responsibility.
- Do not share information about the accident with anyone but the police, your council, and authorities.
- Media: Do not notify or make statements to them. Refer all inquiries to the Girl Scouts of Southwest Indiana council.

GSSI Contact Numbers

Office: 812-421-4970

Hours: Monday-Friday 9:00 am–5:00 pm CT

After-hours contact: 812-603-4737