### **Cookie Delivery Information:**

All delivery locations have a set date and time for pick up. See below for your Service Unit's location address and date.

You need to pick up all your troop cookies at your pickup time. This pickup will include:

- Troop Initial Order
- Early Recognitions
- Council Bank Deposit Slips
- Receipt Books

Please plan accordingly regarding how many cases your troop will be picking up. If you have car seats or items that need to be removed from the car, please do so beforehand.

If bringing an open trailer or using a truck bed, please bring something to cover the cookies if there is any chance of inclement weather.

Estimated Number of Cases Vehicles Can Hold:

Sedan: 30 casesMinivan: 60 casesSUV: 60 cases

SUV (example Highlander) Stow and Go: 80 cases
Regular Mini with Third Row Down: 120 cases

• Stow and Go Van: 140 cases

Full Size Van w/o Seats: 200 cases

The SUCC and cookie volunteer will count the troop initial order before the order gets loaded into the vehicles. The cookie volunteer will receive the troop's early recognitions, bank deposit tickets, and receipt books. The cookie volunteer will sign that they are picking up the troop initial order. This order is already attached to the troop and girls in Smart Cookies, and nothing has to be done on the online platform.

When troops have girls pick up their initial order, make sure to count with the adult picking them up and have that adult sign the receipt. The adult will get the yellow copy, and the troop will retain the white copy. A girl's initial order is already attached to her in Smart Cookies.

If a girl has additional orders, this would be a totally separate order. A new receipt would need to be filled out and these cookies would need to move in Smart Cookies from the troop to the girl.

Make sure to count everything and complete a receipt for every cookie and money transaction.

## **Troop Pick Up**

#### Monday, February 3<sup>rd</sup> Troop Pick Up:

- East River- Shetler Warehouse (1253 Diamond Ave. Evansville, IN 47711)
- SWW- Shetler Warehouse (1253 Diamond Ave. Evansville, IN 47711)
- Gibson- Makey Church (9612 E. Main St. Mackey IN 47654)
- Posey- St. Francis School Building Cafeteria (10 N, St. Francis St. Poseyville, IN 47633)
- Perry- Purdue Extension Office (65 Park Ave. Tell City IN 47586)

#### Tuesday, February 4th Troop Pick Up:

- Northwest- Shetler Warehouse (1253 Diamond Ave. Evansville, IN 47711)
- North Central- Shetler Warehouse (1253 Diamond Ave. Evansville, IN 47711)
- Dubois- OFS Warehouse (114 E. 3<sup>rd</sup> St. Huntingburg, IN 47542)
- Spencer (south)- Youth & Community Center (1101 E. Co Road 800 N. Chrisney, IN 47611)
- Spender (north)- St. Boniface Parish Hall (11715 E. Co Rd. 1550 N. Fulda, IN 47536)
- North Warrick- FOP (222 S. Owensboro Rd. Boonville, IN 47601)
- Pike- History Center (1104 Main St. Petersburg, IN 47567)

#### Thursday, February 6<sup>th</sup> Troop Pick Up:

- Knox- National Guard Armory (1514 Emison St. Vincennes, IN 47591)
- Daviess & Martin-St. Peters Catholic Church (305 2<sup>nd</sup> St. Montgomery, IN 47558)

# **Cookie Cupboards**

Vanderburgh Cupboard- 5000 E. Virginia St. Evansville, IN 47715

Martin Cupboard- Call or text Michelle at 812-444-9419 for address

Dubois Cupboard- 401 E. 22<sup>nd</sup> St. Huntingburg, IN 47542

Knox Cupboard- Contact the Watjens at awatkins3575@gmail.com for address

Perry Cupboard- 640 11th St. Tell City, IN 47586

See cupboard expectations for information on specific cupboards.